



## PREPARE Gathering

Bosnia & Herzegovina / Jahorina  
September 4 – 7, 2013

### INVITATION

**We invite you to select participants for the PREPARE Gathering 2013**, which will take place from 4<sup>th</sup> until 7<sup>th</sup> September in Bosnia & Herzegovina, Hotel Termag ([www.termaghotel.com](http://www.termaghotel.com)). Participants of PREPARE Gathering have to be selected by the PREPARE member organisations or similar initiatives, which are connected with the PREPARE Network. Invited organisations can select certain quota of participants, according to the table below. **For each participant the registration form has to be filled in and sent until the 15<sup>th</sup> August 2013 to the office of ACED: [s.janjetovic@aced.ba](mailto:s.janjetovic@aced.ba) and to the PREPARE office by e-mail.**

Programme of the PREPARE Gathering and Registration form are separate documents, sent to the Prepare national coordinators, partner organisations and invited experts.

#### Participants

Broad participation aims to gather people, active in rural development from several countries:

- delegations from PREPARE Network members countries
- delegation from the host country Bosnia & Herzegovina
- delegations from South East Europe, from Europe Union and border EU countries
- other guests, speakers, organisers

#### The list of invited participants

Country	Organisation	Number of participants
Albania		3
Croatia	Croatian Rural Development Network	3
Belarus		3
Bosnia and Hercegovina		20
Bulgaria		3
Czech Republic	National Local Action Groups Network	3
Estonia	The Estonian Village Movement KODUKANT	3
European level	Forum Synergies	2
	ECOVAST - European Council for the	2

	Villages and small Towns	
	European Commission	2
	EC Delegation – BiH	2
	ELARD	2
	UNDP	2
	FAO	2
	IFOAM	2
	ARC	2
Finland	Finnish Village Action Association	3
Germany		3
Georgia		3
Hungary	Hungarian Rural Parliament	3
Kosovo		3
Latvia	Latvian Rural Forum	3
Lithuania	Lithuanian Rural Communities Union	3
Macedonia	Rural Development Network of RM	3
Montenegro		3
Organising team	PREPARE (3), ACED (2), REDAH (2), LAG Semberija (2), UG Nesto vise (2), UNA SANA (2)	13
Poland	Polish Rural Forum	3
Rumania		3
Russia		3
Serbia	Network for Rural Development of Serbia	3
Slovakia	VIPA - Rural Parliament of Slovak R.	3
Slovenia	Slovenian Rural Development Network	3
South Eastern European level	Standing Working Group	2
Sweden	All Sweden shall live – Swedish Popular Movements Council	3
Turkey		3
Ukraine		3
Individual experts		5
TOTAL		130

### Closest airport

Bosnia & Herzegovina / Sarajevo Airport (distance to Jahorina: 45 minutes by minibus). There will be organized transport by minibus from the airport Sarajevo to Jahorina / Hotel Termag three times on 4.9.2013 and in opposite direction on 7.9.2013.

### Accommodation Costs

The costs of accommodation and other costs related to the official programme of the event will be covered from the common budget of the event, provided by the several organisations. This relates only for the participants within quotas described in the table. Other participants are paying 50 € per day in ½ room for full board accommodation or 40 € in ½ room for B&B.

## Travel costs

Travel costs to the place of event and back are supposed to be covered by the PREPARE member organisations and by the similar national organisations for the participants, which they will select. Organisers will cover the travel costs for the invited speakers and for the PREPARE Organising Group members. In some cases PREPARE will reimburse a part of the travel costs to the participants from the underdeveloped countries upon special request. All participants who are asking for reimbursement have to prepare short presentation about their experience in networking.

***Please do not book your transport before you receive confirmation of your place from PREPARE office!***

## Partners, responsibilities

PREPARE / international coordination, programme of event, registration, reimbursements, fundraising; responsible person: Goran Šoster

Partners from Bosnia & Herzegovina / organisation of Travelling Workshops, registration, fundraising; responsible person: Miodrag Matavulj (ACED)

## Registrations

Registrations of participants have to be sent by e-mail by 31<sup>st</sup> July to the office of ACED / B&H: [s.janjetovic@aced.ba](mailto:s.janjetovic@aced.ba) . For information about PREPARE Gathering you can contact PREPARE Coordinator Goran Šoster at [goran@preparenetwork.org](mailto:goran@preparenetwork.org) or director of ACED Miodrag Matavulj at [m.matavulj@aced.ba](mailto:m.matavulj@aced.ba) .